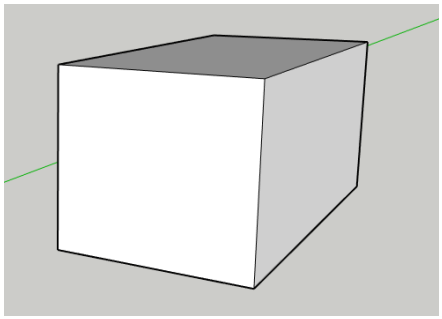
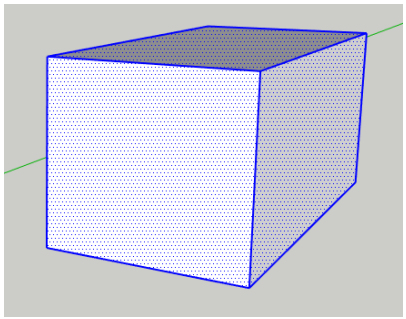
Resizing

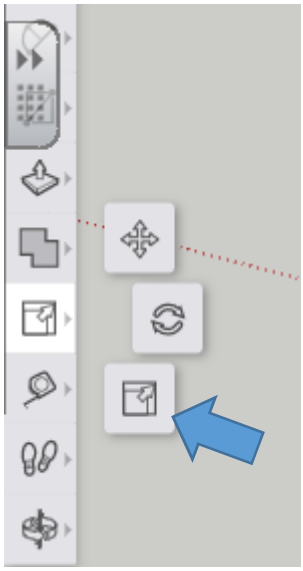
Create a simple shape such as a cuboid.

Then use the arrow to select the whole shape. When the whole shape is selected, all edges will be blue.

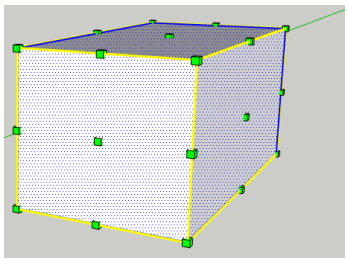




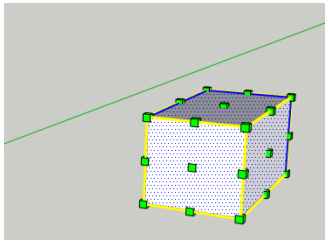
Select the scale button from the menu as shown.



The shape will now look like this:

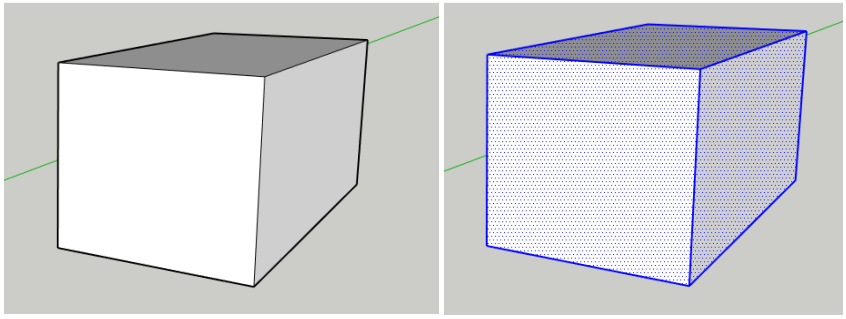


Dragging any of the green corner points will scale the shape so that it is larger or smaller. Dragging other points will move whole faces and will make the shape thinner or wider etc. Try it!

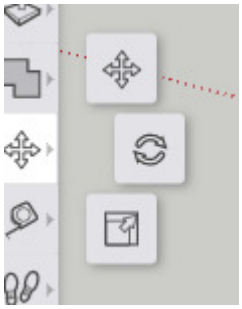


Moving shapes

Then use the arrow to select the whole shape. When the whole shape is selected, all edges will be blue.



Select the move button (the top option of the three shown). You will now be able to move whole shapes.



If you find it hard to move shapes to where you want them, holding shift whilst you move the shape is very useful. Holding shift will allow the shape to move only in a straight line, which allows much more control over where it is going!

Copying shapes

Follow the instructions for moving shapes, but hold ctrl down

You will now be able to move copy shapes.

